

Wolverton Town Centre Regeneration Delivery Group

Revised Terms of Reference, September 2021

Purpose

- To act as a critical friend to the delivery of Milton Keynes Council's £40 million programme to regenerate Wolverton Town Centre, comprising (i) the Love Wolverton regeneration scheme on the Agora Centre and car park sites (ii) works to the St George's Way estate to provide new resident and town centre car parking and new landscaping, and (iii) highways and public realm improvements to Church Street.
- To provide input and advice on key issues including allocation and management of town centre and resident parking, highways and public realm design, construction management and other issues as they arise.
- To provide a forum for considering the views of local residents, businesses and organisations.

Membership

Core membership:

- Milton Keynes Council: Councillor Rob Middleton (chair) plus 1-2 officers as required by the agenda;
- Wolverton & Greenleys Town Council: two members;
- Future Wolverton: two members;
- TOWN (developer): two members plus the secretary to the Group;
- Two representatives of faith organisations;
- Three local business representatives;
- an educational representative;
- a further representative of the voluntary and community sector; and
- [three] resident representatives including at least [two] residents of the St George's Way estate.

Total core membership: 20.

Other individuals and organisations may be invited as required by the business of a meeting at the discretion of the chair.

Working methods

- The working group will meet quarterly, unless occasioned otherwise, until the completion of the development programme (expected Q3 2024).
- A meeting is quorate when the chair, the secretary and at least six other members are present.
- The chair will set an agenda for meetings, taking account of members' suggestions.
- Meetings will be minuted. Minutes will be circulated to all members in draft not later than five working days following the date of the meeting with a further five working days allowed for members' comments.

Members' responsibilities

- Members should at all times have regard to the purpose of the working group.
- Members will be responsible for reporting back to and from their own organisations/interest groups and ensuring that minutes of meetings are disseminated as required.
- Members' contributions to the working group should fairly represent the views and interests of their organisation or constituency, rather than their personal views or interests.
- Individual members undertake not to publish or promote their personal views of the issues or process via social media or other fora whilst the working group is active.
- Any information provided by or to members that is commercially sensitive or for other good reason confidential will be treated as such by all members.

Outputs

At a time and in a format to be determined by the chair in consultation with members, the group may produce written reports giving its views.

Review

These terms of reference will be reviewed annually to ensure they remain up to date and relevant to the matters in hand.